

## Important

Completed forms must be received in our office by Tuesday, 5 p.m., 12 days prior to the Sunday the announcement will appear.

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### RELEASE FORM

This form must be completed and signed before your Celebrations announcement can be published. The publisher reserves the right to revise, edit or reject any or all copy and photographs deemed unsuitable for publication. No Celebrations announcement will be published without proof release and payment.

Your Name \_\_\_\_\_

Street Address \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

Daytime Phone \_\_\_\_\_

Home Phone \_\_\_\_\_

E-mail address \_\_\_\_\_

Fax Number \_\_\_\_\_

Signature \_\_\_\_\_

- PopMounts starting at \$25.00
- Laminations are \$6 each at time announcement is placed and \$8 each thereafter for up to 3 months.
- For \$10, receive up to 3 additional photographs on our Web site.



**Michael Parsons • 304-348-4856**

**1-800-WVA-NEWS**

1001 Virginia St. East • Charleston, WV 25304

[celebrations@cnpapers.com](mailto:celebrations@cnpapers.com)



Special Events



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Print date announcement is to appear: \_\_\_\_\_

Place and Time of Wedding: \_\_\_\_\_

**Circle one:**

Publication Type:           BLACK & WHITE           COLOR

Photo enclosed:           YES           NO

Name of studio/photographer: \_\_\_\_\_

## *Birthday*

Name \_\_\_\_\_

Hometown \_\_\_\_\_

Birthdate \_\_\_\_\_

Parent's Name(s) \_\_\_\_\_

Spouse/Children/Siblings \_\_\_\_\_

How and When Celebrated? \_\_\_\_\_

Any special message to Birthday celebrant? \_\_\_\_\_

## *Military*

Name \_\_\_\_\_

Hometown \_\_\_\_\_

Rank & Branch of Service \_\_\_\_\_

Parent's Name(s)/Hometown \_\_\_\_\_

Spouse/Children \_\_\_\_\_

Where Currently Stationed \_\_\_\_\_

Plans for the Future \_\_\_\_\_

## *Retirement*

Name \_\_\_\_\_

Hometown \_\_\_\_\_

Place of Employment \_\_\_\_\_

Title & Length of Service \_\_\_\_\_

Spouse/Children \_\_\_\_\_

How do you plan to spend Retirement? \_\_\_\_\_

Any congratulatory message to Retiree? \_\_\_\_\_

## *Other*

Type of Event \_\_\_\_\_

Name \_\_\_\_\_

Hometown \_\_\_\_\_

Parent's Name(s)/Hometown \_\_\_\_\_

Spouse/Children \_\_\_\_\_

Other Information \_\_\_\_\_



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